



REQUEST FOR QUALIFICATIONS
CBCOG 2026-0122

Formal Engineering Assessments for Wastewater Treatment Facilities

Date Issued: January 22, 2026

RFQ Number: CBCOG 2026-0122

Submission Deadline: February 23, 2026

I. Introduction

The Coastal Bend Council of Governments (CBCOG) is soliciting Statements of Qualifications (SOQs) from qualified engineering firms to conduct comprehensive assessments of Wastewater Treatment Facilities (WWTFs) within its jurisdiction. This procurement adheres to CBCOG's Procurement Policies and Procedures, which comply with OMB's Uniform Administrative Requirements, 2 CFR Part 200.318-327, and the State of Texas Uniform Grant Management Standards.

II. Project Overview

The selected firm(s) will perform detailed, on-site condition assessments of WWTFs to evaluate and document the condition, capacity, and operational performance of all treatment processes and equipment. The assessments aim to prioritize infrastructure needs and support grant applications to agencies such as the Texas Water Development Board (TWDB), USDA Rural Development, TCEQ, GLO, and other pertinent funding entities.

III. Scope of Services

A major deliverable will be the development of engineering feasibility reports prepared by an engineer registered in Texas to support funding applications for WWTF improvements.

The successful respondent will provide services including, but not limited to:

1. Conducting comprehensive on-site assessments of two to three WWTFs, encompassing all treatment processes and facility systems, potentially including wastewater collection/sanitary sewer systems.
2. Collecting and compiling detailed equipment data, including age, condition, manufacturer specifications, and maintenance history.
3. Evaluating process capacity and equipment performance relative to current and projected demand.
4. Reviewing and documenting existing operational procedures and identifying areas for improvement.



5. Preparing detailed technical reports summarizing findings, prioritized recommendations, and cost estimates, including alternatives analysis integrating green infrastructure principles focused on improving water quality in effluent receiving bodies.
6. Assisting in aligning assessment data with the technical requirements of targeted funding programs (e.g., TWDB, USDA).

Scope of work will be further defined upon selection of successful applicant.

IV. Submission Requirements

Interested firms must submit a Statement of Qualifications that includes:

- A cover letter expressing interest and summarizing relevant experience.
- Company profile, including size, location, relevant licenses/certifications, and key personnel.
- Description of similar projects completed in the last five (5) years, including projects with green infrastructure components.
- Approach to completing the assessment and report deliverables.
- Three (3) references from past clients for similar work. References must be made aware of their inclusion in the SOQ and may not be members of the evaluation committee or Clean Coast Texas collaborative.
- Minority-owned businesses, women-owned businesses, small businesses, and labor surplus area firms are encouraged to submit qualifications.
- Respondents must not be listed on the federal System for Award Management (SAM) Exclusions List.

V. Evaluation Criteria

SOQs will be evaluated based on the following weighted criteria:

- Compliance with Submission Requirements: 20%
- Experience and Qualifications: 35%
- Quality and Comprehensiveness of Proposed Approach: 30%
- References and Past Performance: 15%



VI. Procurement timeline

- RFQ Issued: January 22, 2026
- Questions Due: February 5, 2026 (two weeks after issuance)
- Answers Posted: February 7, 2026 (two days after questions due)
- SOQ Submission Deadline: February 23, 2026 (one month after original posting)
- Evaluation Period Ends: March 9, 2026 (two weeks after submission)
- Anticipated Selection Date: March 11, 2026 (two business days after evaluation period ends)

VII. Submission Details

CBCOG promotes full and open competition. No questions about this RFQ will be answered unless asked in writing before February 5, 2026, via email to llumb@coastalbendcog.org

- Answers will be posted on the CBCOG website by February 7, 2026 at <https://www.coastalbendcog.org/news-articles/public-announcements>
- All SOQs must contain three (3) copies of the response and an electronic copy on a thumb drive. Electronic documents should be in PDF format.
- All SOQs must be submitted to CBCOG in a sealed envelope by 9:00 am on February 23, 2026. The envelope must be clearly marked **CBCOG 2026-0122 Formal Engineering Assessments for Wastewater Treatment Facilities**.
- Bids received after this time will not be considered.
- All bids will be opened and recorded at 2pm February 23, 2026 at the CBCOG offices.
- Successful vendors will be notified by 5pm on March 11, 2026.

VII. Contact Information

For any questions or further information, please contact:

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