

Coastal Bend Council Of Governments

Annual Budget

Calendar Year 2020

Coastal Bend Council of Governments 2910 Leopard Street Corpus Christi, Texas 78408 (361) 883-5743

CERTIFICATE

The undersigned hereby certifies that:

- 1. She is duly appointed, qualified, and acting Chairman of the Coastal Bend Council of Governments.
- 2. The 2020 Annual Budget and dues structure for the Coastal Bend Council of Governments, attached hereto, were duly adopted by a majority of the voting representatives present at a meeting of the Coastal Bend Council of Governments on December 13, 2019.
- 3. Said adoption is duly reflected in the official Minutes of the proceeding of the aforementioned meeting.
- 4. Said Budget and dues structures are effective as of January 1, 2020.

Witness my hand on this 13th day of December, 2019

ĆOMMISSIONER NINA TREVINO

COASTAL BEND COUNCIL OF GOVERNMENTS

TABLE OF CONTENTS

	Page
Foreword	iii-iv
Schedule of Operating Revenues and Expenditures and Changes in Fund Balance	1
Schedule of Grant/Program Identification Index	2-3
Schedule of Expenditures and Revenues - General Fund	4-12
Schedule of Expenditures and Revenues - Special Revenue Fund 9-1-1 Program	13
Schedule of Indirect Cost Allocation Plan and Indirect Cost Rate	14
Comparison of Indirect Cost Allocation Plans and Indirect Cost Rates	15
Central Service Cost Allocation Plan	16
Schedule of Paid Time Off and Rate for Employees Entitled to Paid Time Off	17
Schedule of Membership Dues	18-19
Schedule of Operating and Pass-through Revenues and Expenditures and Changes in Fund/Balances	20-21

Foreword

The Coastal Bend Council of Governments' Annual Budget for Calendar Year Ending December 31, 2020, has been prepared to provide the Council's management with a financial management tool that will help control and monitor costs for compliance with OMB's Uniform Grant Guidance. The general and special revenue funds' 2020 budgets were prepared in accordance with generally accepted accounting principles (GAAP).

The Schedule of Operating Revenues and Expenditures and Changes in Fund Balance, located on page 1, summarize the projected revenues and expenditures necessary to operate the Council's General and Special Revenue Funds. The General Fund accounts for the revenues and expenditures of all programs supported with federal, state, and/or local funds. The Special Revenue Fund accounts for the revenues and expenditures of the Council's 9-1-1 program supported with 9-1-1 service fees. This schedule includes all salaries, benefits, indirect costs, and other direct costs of operating the Council, as well as, an estimation of the General Fund's 2020 year-end fund balance.

The Schedule of Expenditures and Revenues for the General Fund and Special Revenue Fund, located on pages 4 through 13 provide <u>detailed</u> financial information of the operating expenditures necessary to administer the Council's programs in the cost effective manner, as well as, the types of revenues supporting these costs. The pass-through expenditures are for the grants in which the Council serves as fiscal agent with administrative responsibility but where expenditures are made by, or directly for, participating local governments, nonprofit organizations, and the citizens of the Coastal Bend Region. These pass-through expenditures are supported with federal, state and/or local funds.

The Council was awarded a new grant for Opioid Misuse Prevention for Older Texans in the Coastal Bend Area from Health and Human Services Commission (HHSC), in the amount of \$67,438. Services are provided to prevent opioid misuse through medication reviews and corrective action, pain management evidence-based intervention, and capacity building.

The Schedule of Indirect Costs and Indirect Cost Rate, located on page 14, details the administrative and finance personnel costs as well other costs associated with the operations of the finance and administrative department. The indirect costs reported on page 14 benefit all grant programs. These costs are expected to be recovered in year 2020 utilizing an indirect cost rate of 32.25% and budgetary personnel costs base of \$1,333,220 which consist of direct chargeable salaries and paid time off. This generates approximately \$430,018 indirect cost recovery.

The Schedule of Central Service Cost Allocation Plan (CSCAP), located on page 16, fairly distributes to the grants which benefit from administrative and finance personnel costs associated with the processing of accounts payable, accounts receivable, payroll processing, management advisory services, and other costs associated with these central services using allocation bases such as number of employees, number of accounts payable invoices processed and direct hours.

The Coastal Bend Council of Governments has the following departments which are responsible for improving the health, safety, disaster recovery, and general welfare of the Coastal Bend residents; and the planning of economic development and solid waste projects for the Coastal Bend area:

Area Agency on Aging (AAA) & the Aging & Disability Resource Center (ADRC) Department:

The Area Agency on Aging is responsible for planning and coordinating human services, information, and benefits counseling for the elderly citizens of the Coastal Bend region. The employees assigned to the AAA/ADRC Grants are the Area Agency on Aging Director, Assistant Director, Operations Manager, Ombudsman Coordinator, IR&A Specialist/Administrative Assistant, Family Caregiver Specialist, Benefits Counselor, Care Coordinator, IR&A Specialist, ADRC Options Counselor, Transition Support (part-time), Data Management Assistant (part-time), Family Caregiver Administrative Assistant (part-time), and ADRC Benefits Counselor/Housing Navigator Specialist, and EBI Coord/Ombudsman (part-time).

Environmental and Planning Department:

The Environmental and Planning department is responsible for conducting all urban/regional planning, economic development activities, disaster recovery efforts, criminal justice planning, environmental water quality management planning, solid waste management and homeland security planning. The employees assigned to the Environmental and Planning Grants are the Director of Planning and Economic Development (part-time), Homeland Security Coordinator, Environmental Planner, Regional Disaster Recovery Manager, Homeland Security/Criminal Justice Planner, and Homeland Security Assistant (part time).

9-1-1 Department:

The 9-1-1 department is responsible for the administration and maintenance of the enhanced 9-1-1 system and Geographic Information System (GIS) Mapping throughout the Coastal Bend Region. The employees assigned to the 9-1-1 Program are the Executive Director, (thirty percent spent on 9-1-1 coordination efforts), GIS Mapping coordinator, Network Specialist, Database/Network Specialist, Network Support, GIS Analyst, one 9-1-1 GIS Assistant (part time), Finance Director and Accountant charged twenty-five and ten percent to 9-1-1 activities, respectively.

Finance and Administrative Department:

The Finance and Administrative department is responsible for the Council's management, administration, and supportive services such as personnel management, budgeting, procurement, accounting, auditing, financial reporting/policies, reproduction, operating mail room, maintenance of building facilities, public information and liaison with board membership. The employees assigned to the Council's administrative and financial management functions and charged to indirect cost pool are the Executive Director, Director of Finance, one full-time Accountant, one part- time Accountant, Administrative/Accounting Assistant and a Printer/Custodian.

The Schedule of Operating and Pass-through Revenues and Expenditures and Changes in Fund Balances for Calendar Years Ending December 31, 2020, 2019, and ended 2018, located on pages 20 and 21, gives comparative financial information of the Council's proposed budget for 2020 as compared with the most recent year completed, 2018, the approved budget for 2019 and the estimated revenues and expenditures for 2019.

Coastal Bend Council of Governments Schedule of Operating Revenues & Expenditures & Changes in Fund Balance -General Fund For Calendar Year Ending December 31, 2020

Estimated Fund Balance at January 1, 2020		\$	733,664
Operating Revenues			
Dues	\$ 105,182		
Interest Earned-CBCOG	12,000		
Interest Earned-9-1-1 Program	3,528		
Other income -CBCOG	6,251		
State Funds - 9-1-1 Program	1,905,604		
State Administered Funds	1,854,779		
Direct Federal Funds	165,588		
Local Funds	25,652		
Total Operating Revenues		_\$_	4,078,584
Operating Expenditures			
Personnel Costs	\$ 2,264,096		
Indirect Costs (Excluding Personnel Costs)	74,703		
Central Service Costs (Excluding Personnel Costs)	17,970		
Other Direct Expenditures (excluding Central Service Personnel Costs)	331,408		
Other Direct Expenditures- 9-1-1 Program (excluding Central Service Personnel Costs)	1,304,471		
Expenditures paid with CBCOG funds	225		
Executive Board Expenditures	500		
Total Operating Expenditures		\$	3,993,373
Estimated Fund Balance at December 31, 2020		\$	818,875

COASTAL BEND COUNCIL OF GOVERNMENTS SCHEDULE OF GRANT/PROGRAM IDENTIFICATION INDEX FOR CALENDAR YEAR ENDING DECEMBER 31, 2020

Grant/Program	Grant/Program	Grant/Program Name Fu	nding/Oversight
Number	Year	-	Agency
A A A 114	2010 2020	TP:-1 TYY A 1 1 1 1	
AAA #1	2019-2020	Title III Administration	HHSC
AAA #2*	2020-2021	Title III Administration	HHSC
Ombuds. #1	2019-2020	Title III Ombudsman Activities	HHSC
Ombuds. #2*	2020-2021	Title III Ombudsman Activities	HHSC
Care Coord. #1	2019-2020	Title III Care Coordination	HHSC
Care Coord. #2*	2020-2021	Title III Care Coordination	HHSC
I/R&A #1	2019-2020	Title III Information, Referral & Assistan	
I/R&A #2*	2020-2021	Title III Information, Referral & Assistan	ice HHSC
Legal Assist. #1	2019-2020	Title III Legal Assistance Over 60	HHSC
Legal Assist. #2*	2020-2021	Title III Legal Assistance Over 60	HHSC
Caregivers Ed/Trng #1		Caregivers Training & Education Progra	
Caregivers Ed/Trng #2	2* 2020-2021	Caregivers Training & Education Progra	m HHSC
ADRC #1	2019-2020	Aging & Disability Resource Centers	HHSC
ADRC #2*	2020-2021	Aging & Disability Resource Centers	HHSC
Legal Aware #1	2019-2020	Title III Legal Awareness	HHSC
Legal Aware #2*	2020-2021	Title III Legal Awareness	HHSC
Caregiver Info Svcs #1	1 2019-2020	Title III Caregivers Info Svcs	HHSC
Caregiver Info Svcs #2	2* 2020-2021	Title III Caregivers Info Svcs	HHSC
HICAP #1	2019-2020	Title III HICAP Outreach/Assistant	HHSC
HICAP #2*	2020-2021	Title III HICAP Outreach/Assistant	HHSC
MIPPA #1	2019-2020	MIPPA Outreach/Assistant	HHSC
MIPPA #2*	2020-2021	MIPPA Outreach/Assistant	HHSC
AAA Purchase Pool #	1 2019-2020	Title III Purchase Pool	HHSC
AAA Purchase Pool #2	2* 2020-2021	Title III Purchase Pool	HHSC
AAA Title B, C1, C2 #	¥1 2019-2020	Title III B, C1, C2, Nutrition Consult	HHSC
AAA Title B, C1, C2#		Title III B, C1, C2, Nutrition Consult	HHSC
Evidence Based Intr. #		Title III Evidence Based Intervention	HHSC
Evidence Based Intr. #	2*2020-2021	Title III Evidence Based Intervention	HHSC
Data Management #1	2019-2020	Title III Data Management	HHSC
Data Management #2*		Title III Data Management	HHSC
Caregivers Coord #1	2019-2020	Caregivers Care Coordination	HHSC
Caregivers Coord #2*	2020-2021	Caregivers Care Coordination	HHSC
AAA Opioids #1	2019-2020	Opioids Grant	HHSC
AAA Opioids #2	2020-2021	Opioids Grant	HHSC
Solid Waste #1	2019-2020	Regional Solid Waste Coord.	TCEQ
Solid Waste #2	2020-2021	Regional Solid Waste Coord.	TCEQ
Water Quality #1	2019-2020	Water Quality Coordination Efforts	•
Water Quality #2	2020-2021	Water Quality Coordination Efforts	TCEQ
EDA #1	2020-2021		TCEQ
		Economic Development Admin.	EDA
EDA DR #1	2020	Regional Disaster Recovery & Planning	EDA

^{*}Denotes proposed budgets not yet approved by funding and/or oversight agency.

COASTAL BEND COUNCIL OF GOVERNMENTS SCHEDULE OF GRANT/PROGRAM IDENTIFICATION INDEX FOR CALENDAR YEAR ENDING DECEMBER 31, 2020

Grant/Program Number	Grant/Program Year	Grant/Program Name	Funding/Oversight Agency
Homeland Security #2	2020	Homeland Security Planning	CJD
Region. Review #1	2019-2020	Regional Review Planning	TDHCA
Region. Review #2*	2020-2021	Regional Review Planning	TDHCA
Reg. CJD/HS	2019-2020	Criminal Justice/Homeland Security	CJD
Reg. CJD/HS	2020-2021	Criminal Justice/Homeland Security	CJD
Reg. Trng. Acad. #1	2019-2020	Regional Training Academy	CJD
Reg. Trng. Acad. #2	2020-2021	Regional Training Academy	CJD
CSEC #1	2019-2020	9-1-1 Program	CSEC
CSEC #2*	2020-2021	9-1-1 Program	CSEC

State and Federal Abbreviations Used in the Budget Are:

HHSC	Texas Department of Health and Human Services Commission
CJD	Office of the Governor, Criminal Justice Division
EDA	Economic Development Administration - U.S. Department of Commerce
TDHCA	Texas Department of Housing and Community Affairs
TCEQ	Texas Commission on Environmental Quality
CSEC	Commission on State Emergency Communication

^{*}Denotes proposed budgets not yet approved by funding and/or oversight agency.

AAA Grants

	AAA Admin		AAA Admin	Ombuds	,	Ombuds	Care Coordination		Care Coordination	
		#1	#2	#1		#2		#1		#2
Operating Expenditures								•	-	
Salaries & Paid Time Off	\$	110,039	\$ 36,680	\$ 42,705	\$	14,235	\$	21,662	\$	7,222
Indirect Costs		35,487	11,829	13,772		4,591		6,986		2,329
Health, Retirement & Other Benefits		33,791	11,264	16,605		5,535		8,951		2,985
Rental Space		5,017	1,672	1,611		537		920		306
Utilities		587	195	266		89		159		53
Training		638	212	25		-		44		-
Accounting & Payroll Services		22,619	7,482	3,743		1,248		1,834		612
Management Advisory Services		1,439	479	-		-		-		-
Auditing Services		1,463	-	781		-		495		-
Dues & Subscriptions		1,471	491	75		25		16		-
Advertisements & Recognitions		300	100	561		188		55		-
Printing & Publications		-	-	75		25		-		-
Maintenance & Repairs		375	125	113		37		75		25
Office Supplies/Equip./Furniture/Software		2,079	562	634		212		321		108
Travel		3,472	1,355	9,504		3,168		543		181
Telephone		2,763	1,120	1,759		586		880		293
Postage & Freight		750	351	75		25		430		143
Reproduction Costs & Mailout Services		375	125	32		11		437		145
Contractual Services		445	-	25		-		3,368		1,122
Insurance		1,008	336	690		230		271		-
Equipment				 -		-				
Total Operating Expenditures		224,118	\$ 74,378	\$ 93,051	\$	30,742	\$	47,447	\$	15,524
Subcontractors/Program Expenditures										
Contract Services	\$	-	\$ -	\$ -	\$	-	\$	-	\$	-
Program Expenditures		-	-						_	
Total Subcontractor/Program Expenditures	_\$_	-	\$ -	\$ 	\$	-	\$	-	\$	
Total Grant Expenditures		224,118	\$ 74,378	\$ 93,051	\$	30,742	\$	47,447	\$	15,524
Revenues										
State Funds	\$	168,089	\$ 55,784	\$ 93,051	\$	30,742	\$	47,447	\$	15,524
Direct Federal Funds			•			•		-		-
CBCOG Funds		56,029	18,594	-		-		-		-
Local Funds			•					-		
Total Revenues	\$	224,118	\$ 74,378	\$ 93,051	\$	30,742	\$	47,447	\$	15,524

AAA Grants

	Re	ormation eferral & ssistance #1	Re	formation eferral & ssistance #2	 Legal ssistance Over 60 #1	_	Legal Assistance Over 60 #2	Caregivers Training & Education #1		Caregivers Training Education #2	
Operating Expenditures											
Salaries & Paid Time Off	\$	30,580	\$	10,193	\$ 10,517	\$	3,506	\$ 9,424	\$	3,141	
Indirect Costs		9,862		3,287	3,392		1,131	3,039		1,013	
Health, Retirement & Other Benefits		14,048		4,682	3,756		1,252	3,025		1,008	
Rental Space		2,034		679	1,403		468	1,745		582	
Utilities		319		107	228		76	113		38	
Training		21		-	75		25	216		72	
Accounting & Payroll Services		3,226		1,076	773		258	653		218	
Management Advisory Services		-		-	-		-	-		-	
Auditing Services		859		•	158		-	223		-	
Dues & Subscriptions		411		-	16		-	23		-	
Advertisement & Recognitions		102		34	40		-	47		-	
Printing & Publications		-		-	77		-	-		-	
Maintenance & Repairs		75		25	75		25	75		25	
Office Supplies/Equip./Furniture/Software		695		232	181		61	350		117	
Travel		1,154		384	626		209	282		94	
Telephone		1,517		506	1,500		500	328		109	
Postage & Freight		559		187	205		69	5		-	
Reproduction Costs & Mailout Services		338		112	84		28	2		-	
Contractual Services		8,272		2,757	1,154		385	1,181		394	
Insurance		647		-	405			119		39	
Equipment		-			 -		-	 		-	
Total Operating Expenditures		74,719	\$	24,261	\$ 24,665	\$	7,993	\$ 20,850	\$	6,850	
Subcontractors/Program Expenditures											
Contract Services	\$	-	\$	-	\$ 12,815	\$	4,273	\$ -	\$	-	
Program Expenditures				-	 						
Total Subcontractor/Program Expenditures		-	\$	-	\$ 12,815	\$	4,273	\$ -	\$		
Total Grant Expenditures	\$	74,719	\$	24,261	\$ 37,480	\$	12,266	\$ 20,850	\$	6,850	
Revenues											
State Funds	\$	74,719	\$	24,261	\$ 37,480	\$	12,266	\$ 20,850	\$	6,850	
Direct Federal Funds		-		-	-		-	-		-	
CBCOG Funds		-		-	-		-	-		-	
Local Funds		-		_	-		-	-		-	
Total Revenues											

AAA Grants

		ADRC #1	ADRC #2	Le	AAA gal Aware #1	Le	AAA gal Aware #2	AAA Caregiver To Services #1		AAA aregiver o Services #2
Operating Expenditures					-					
Salaries & Paid Time Off	\$	74,371	\$ 37,185	\$	11,696	\$	3,899	\$ 49,289	\$	16,430
Indirect Costs		23,984	11,992		3,772		1,257	15,896		5,299
Health, Retirement & Other Benefits		25,632	12,816		5,016		1,672	15,906		5,302
Rental Space		2,825	941		986		329	6,298		2,099
Utilities		306	102		223		74	587		196
Training		243	81		75		25	13		-
Accounting & Payroll Services		6,200	2,971		1,323		441	3,318		1,107
Management Advisory Services		-	-		-		-	-		-
Auditing Services		850	-		278		-	911		-
Dues & Subscriptions		27	-		11		-	506		-
Advertisement & Recognitions		1,629	541		334		111	174		-
Printing & Publications		-	-		-		-	-		-
Maintenance & Repairs		149	49		75		25	75		25
Office Supplies/Equip./Furniture/Software		686	228		221		73	1,253		417
Travel		2,631	751		583		194	4,009		1,336
Telephone		2,021	674		676		226	2,242		747
Postage & Freight		66	-		12		-	311		103
Reproduction Costs & Mailout Services		843	282		569		189	8,046		2,681
Contractual Services		25,172	8,391		1,288		429	950		317
Insurance		1,012	337		306		-	615		-
Equipment			_		-		-	-		-
Total Operating Expenditures	\$	168,647	\$ 77,341	\$	27,444	\$	8,944	\$ 110,399	\$	36,059
Subcontractors/Program Expenditures										
Contract Services Program Expenditures	\$	10,508	\$ 3,503	\$	-	\$		\$ -	\$	-
Total Subcontractor/Program Expenditures	\$	10,508	\$ 3,503	\$		\$	-	\$ 	\$	
Total Grant Expenditures	\$	179,155	\$ 80,844	\$	27,444	\$	8,944	\$ 110,399	\$	36,059
Revenues										
State Funds	\$	179,155	\$ 80,844	\$	27,444	\$	8,944	\$ 110,399	\$	36,059
Direct Federal Funds		-	-		-		-	-		-
CBCOG Funds		-	-		-		-	-		-
Local Funds			 							
Total Revenues	\$	179,155	\$ 80,844	\$	27,444	\$	8,944	\$ 110,399	\$	36,059
	_		 					 	_	

AAA Grants

	I	AAA HICAP		AAA HICAP	M	AAA 11PPA #2	N	AAA MIPPA #2	AAA Purchase Pool		Pui	AAA chase Pool
		#1		#2		#1		#2		#1		#2
Operating Expenditures												
Salaries & Paid Time Off	\$	20,336	\$	6,779	\$	3,463	\$	1,154	\$	-	\$	-
Indirect Costs		6,558		2,186		1,117		372		-		-
Health, Retirement & Other Benefits		7,817		2,605		1,176		392		-		-
Rental Space		1,374		458		272		90		-		-
Utilities		222		74		38		12		-		-
Training		15		-		68		-		-		-
Accounting & Payroll Services		2,110		704		782		261		-		-
Management Advisory Services		-		-		-		-		-		-
Auditing Services		158		-		-		-		-		-
Dues & Subscriptions		14		-		11		-		-		-
Advertisement & Recognitions		1,626		542		675		225		-		-
Printing & Publications		-		-		-		-		-		-
Maintenance & Repairs		8		-		75		25		-		-
Office Supplies/Equip./Furniture/Software		241		80		48		16		-		-
Travel		1,460		486		566		189		-		-
Telephone		1,551		517		47		16		-		-
Postage & Freight		52		17		83		-		-		-
Reproduction Costs & Mailout Services		5		_		-		-		-		-
Contractual Services		1,607		536		239		79		-		-
Insurance		310		103		23		-		-		-
Equipment		-		_		-		-		-		
Total Operating Expenditures	\$	45,464	\$	15,087	\$	8,683	\$	2,831	\$	_	\$	-
Subcontractors/Program Expenditures												
Contract Services Program Expenditures	\$	-	\$	-	\$	-	\$	-	\$	128,777	\$	42,925
Total Subcontractor/Program Expenditures	\$	•	\$	-	\$	-	\$		\$	128,777	\$	42,925
Total Grant Expenditures	\$	45,464	\$	15,087	\$	8,683	\$	2,831	\$_	128,777	\$	42,925
Revenues												
State Funds	\$	45,464	\$	15,087	\$	8,683	\$	2,831	\$	120,865	\$	40,287
Direct Federal Funds	-	,	-		-	-	-	-,	-		-	
CBCOG Funds		_		_		-		_		_		-
Local Funds		_		_		_		_		7,912		2,638
Total Revenues	<u> </u>	45,464	•	15,087	•	8,683	•	2,831	\$	128,777	•	42,925
i viai ivevenues		43,404	•	13,007	J)	0,003	9	2,031	9	120,///	Ψ,	72,723

AAA Grants

		AAA le B , C1 l, Nutrition #1		AAA e B, C1 , Nutrition #2		AAA dence Based atervention #1		AAA dence Based stervention #2	M	AAA Data anagement #1	M	AAA Data lanagement #2
Operating Expenditures								_			-	
Salaries & Paid Time Off	\$	_	\$	-	\$	14,211	\$	4,737	\$	31,562	\$	10,521
Indirect Costs		-		-		4,583		1,528		10,179		3,393
Health, Retirement & Other Benefits		-				2,461		820		12,009		4,003
Rental Space		-		-		750		250		1,880		626
Utilities		-		-		164		54		243		81
Training		-		-		1,398		466		26		-
Accounting & Payroll Services		-		-		1,646		548		2,940		980
Management Advisory Services		-		-		-		_		-		_
Auditing Services		-		-		445		-		406		-
Dues & Subscriptions		-		_		18		-		18		-
Advertisement & Recognitions		_		-		42		-		79		-
Printing & Publications		_		_		53		-		-		-
Maintenance & Repairs		-				4		-		75		25
Office Supplies/Equip./Furniture/Software		_		_		225		75		315		105
Travel		-		_		784		261		635		211
Telephone		-		_		677		226		913		304
Postage & Freight		_		_		24				21		-
Reproduction Costs & Mailout Services		_		_		450		150		113		38
Contractual Services		_		_		3,356		1,119		25		-
Insurance		_		_		139		-,		374		125
Equipment		_		_		-		_		-		-
Total Operating Expenditures	\$		\$		\$	31,430	<u> </u>	10,234	\$	61,813	\$	20,412
Subcontractors/Program Expenditures						· ·						
Contract Samiles	•	1 249 (04	•	440 565	•		•		•		•	
Contract Services	\$	1,348,694	\$	449,565	Э	-	\$	-	\$	-	\$	-
Program Expenditures	_	<u> </u>		-		-		-		-		-
Total Subcontractor/Program Expenditures		1,348,694		449,565	\$	-	\$	-	\$	-	\$	
Total Grant Expenditures		1,348,694	\$	449,565	\$	31,430	\$	10,234	\$	61,813	\$	20,412
Revenues												
State Funds	\$	1,348,694	\$	449,565	\$	31,430	\$	10,234	\$	61,813	\$	20,412
Direct Federal Funds	-	-	-	- ,	-	-		-		, <u>-</u>	·	, <u>-</u>
CBCOG Funds		_		_		-		-		-		_
Local Funds		_		_		-		-		-		_
Total Revenues	<u> </u>	1,348,694	\$	449,565	\$	31,430	\$	10,234	\$	61,813	\$	20,412
· / ~ ~	=	,,	_						_			

AAA Grants

Operating Expenditures		AAA aregivers ordination #1		AAA aregivers ordination #2	Op	AAA ioids Grant #1	Op	AAA pioids Grant #2		Solid Waste #1
Calculate & Dall Three Off	•	26.040	•	0.000	•	15.004	•	7.000	•	45.066
Salaries & Paid Time Off Indirect Costs	\$	26,940 8,688	3	8,980 2,896	3	17,694 5,706	3	5,898 1,902	\$	45,066 14,534
Health, Retirement & Other Benefits		11,056		3,686		5,700		1,732		14,534 16,740
Rental Space		1,200		400		1,267		422		2,068
Utilities		1,200		53		370		124		2,000
Training		17		-		4,500		1,500		2,0
Accounting & Payroll Services		2,235		745		1,228		407		3,597
Management Advisory Services		-,200		-		-,220		-		639
Auditing Services		552		-		-		-		598
Dues & Subscriptions		11		-		11		-		111
Advertisement & Recognitions		92		-		668		222		1,368
Printing & Publications		49		-		-		-		-
Maintenance & Repairs		75		25		-		-		66
Office Supplies/Equip./Furniture/Software		391		131		3,410		1,137		1,611
Travel		669		223		3,016		1,005		2,150
Telephone		799		266		999		333		1,662
Postage & Freight		628		210		12		-		15
Reproduction Costs & Mailout Services		370		124		128		43		162
Contractual Services		3,744		1,249		2,475		826		1,275
Insurance		370		-		336		-		580
Equipment					_			-		<u> </u>
Total Operating Expenditures		58,045	\$	18,988	\$	47,017	\$	15,551	<u>\$</u>	92,518
Subcontractors/Program Expenditures										
Contract Services	\$	-	\$	-	\$	-	\$	-	\$	8,281
Program Expenditures						-		-		
Total Subcontractor/Program Expenditures			\$		\$		\$	<u> </u>	\$	8,281
Total Grant Expenditures	\$	58,045	\$	18,988	\$	47,017	\$	15,551	\$	100,799
Revenues										
State Funds	\$	58,045	\$	18,988	\$	47,017	\$	15,551	\$	100,799
Direct Federal Funds		-		• -		-		-		-
CBCOG Funds		-		-		-		-		_
Local Funds								-		
Total Revenues	\$	58,045	\$	18,988	\$	47,017	\$	15,551	\$	100,799

Planning Grants

		Solid Waste		Water Quality	Water Quality	EDA Planning #1		EDA Disaster Recovery		Homeland Security Planning
		#2		#1	#2		## 1		#1	#1
Operating Expenditures										
Salaries & Paid Time Off	\$	22,533	\$	1,878	\$ 939	\$	45,017	\$	64,544	\$ 146,983
Indirect Costs		7,267		606	303		14,518		20,816	47,402
Health, Retirement & Other Benefits		8,370		698	349		3,444		23,717	45,263
Rental Space		1,020		-	-		-		3,072	4,000
Utilities		137		-	-		-		491	1,049
Training		-		-	-		-		-	-
Accounting & Payroll Services		1,771		-	-		-		6,967	8,926
Management Advisory Services		319		-	-		-		958	958
Auditing Services		-		-	-		-		313	720
Dues & Subscriptions		-		-	-		-		100	130
Advertisement & Recognitions		675		11,330	5,581		-		20	25
Printing & Publications		-		-	-		-		-	-
Maintenance & Repairs		67		-	-		-		100	117
Office Supplies/Equip./Furniture/Software		794		-	-		-		250	3,000
Travel		1,059		-	-		-		3,562	4,987
Telephone		554		-	-		-		1,800	7,000
Postage & Freight		-		-	-		-		•	52
Reproduction Costs & Mailout Services		-		-	-		-		-	667
Contractual Services		200		670	330		-		1,475	1,475
Insurance		-		-	-		-		76	600
Equipment		-		-	-		-		-	
Total Operating Expenditures	_\$	44,766	\$	15,182	\$ 7,502	\$	62,979	\$	128,261	\$ 273,354
Subcontractors/Program Expenditures										
Contract Services Program Expenditures	\$	4,078	\$	-	\$ -	\$	-	\$	-	\$ - -
Total Subcontractor/Program Expenditures	\$	4,078	\$	-	\$ -	\$	-	\$	-	\$ -
Total Grant Expenditures	<u>\$</u>	48,844	\$	15,182	\$ 7,502	\$	62,979	\$	128,261	\$ 273,354
Revenues										
State Funds	\$	48,844	\$	15,182	\$ 7,502	\$	-	\$	-	\$ 273,354
Direct Federal Funds		-		-	-		62,979		102,609	-
CBCOG Funds		-		-	-		-		-	-
Local Funds					 				25,652	
Total Revenues	\$	48,844	\$	15,182	\$ 7,502	\$	62,979	\$	128,261	\$ 273,354
			_			_				

Planning Grants

Over the French Harry	F	Regional Review Committee #1		Regional Review Committee #2		CJD/HS Contract Services #1		CJD/HS Contract Services #2		Regional Training Academy #1		Regional Training Academy #2
Operating Expenditures												
Salaries & Paid Time Off	\$	2,610	\$	1,306	\$	13,360	\$	6,680	\$	-	\$	-
Indirect Costs		842		421		4,309		2,154		1,064		525
Health, Retirement & Other Benefits		200		101		5,044		2,522		-		-
Rental Space		-		•		1,212		474		-		-
Utilities		-		-		104		40		-		-
Training		<u>-</u>				110		-		-		_
Accounting & Payroll Services		213		106		1,293		608		538		266
Management Advisory Services		-		-		-		-		-		-
Auditing Services		-		-		219		-		-		-
Dues & Subscriptions		-		-		31		-		-		-
Advertisement & Recognitions		-		•		6		3		-		417
Printing & Publications Maintenance & Repairs		-		-		26		2		-		-
Office Supplies/Equip./Furniture/Software		_		-		1,139		561		-		-
Travel		_		_		719		353		_		_
Telephone		_		_		871		429		_		_
Postage & Freight		_		_		26		13		_		_
Reproduction Costs & Mailout Services		_		_		169		83		_		_
Contractual Services		-		-		1,275		200		_		_
Insurance		-		-		100		-		-		-
Equipment		-		-		-		-		-		-
Total Operating Expenditures	\$	3,865	\$	1,934	\$	30,013	\$	14,122	\$	1,602	\$	1,208
Subcontractors/Program Expenditures												
Contract Services	\$	-	\$	_	\$	_	\$	-	\$	41,451	s	20,416
Program Expenditures	-	-	-	-	•	-	-	-	-	17,905	•	445
Total Subcontractor/Program Expenditures	\$	-	\$	_	\$	-	\$	-	\$	59,356	\$	20,861
Total Grant Expenditures	\$	3,865	\$	1,934	\$	30,013	\$	14,122	\$	60,958	\$_	22,069
Revenues												
State Funds	\$	3,865	\$	1,934	\$	52,323	\$	26,161	\$	60,958	\$	22,069
Direct Federal Funds		-		-		-		-		-		-
CBCOG Funds		-		-		-		-		-		-
Local Funds						-		-		-		
Total Revenues	\$	3,865	\$	1,934	\$	52,323	\$	26,161	\$	60,958	\$	22,069

Totals

Operating Expenditures	
Salaries & Paid Time Off	\$ 995,965
Indirect Costs	322,787
Health, Retirement & Other Benefits	332,648
Rental Space	51,287
Utilities	7,409
Training	9,865
Accounting & Payroll Services	97,973
Management Advisory Services	4,792
Auditing Services	9,429
Dues & Subscriptions	3,527
Advertisement & Recognitions	27,812
Printing & Publications	279
Maintenance & Repairs	2,138
Office Supplies/Equip./Furniture/Software	21,959
Travel	52,811
Telephone	37,411
Postage & Freight	4,444
Reproduction Costs & Mailout Services	16,801
Contractual Services	77,805
Insurance	9,151
Equipment	
Total Operating Expenditures	\$ 2,086,293
Subcontractors/Program Expenditures	
Contract Services	\$ 2,075,286
Program Expenditures	18,350
Total Subcontractor/Program Expenditures	\$ 2,093,636
Total Grant Expenditures	\$ 4,179,929
Revenues	
State Funds	\$ 3,937,865
Direct Federal Funds	165,588
CBCOG Funds	74,623
Local Funds	36,202
Total Revenues	\$ 4,214,278

Coastal Bend Council of Governments Schedule of Expenditures & Revenues -Special Revenue Fund 9-1-1 Network Program

For Calendar Year Ending December 31, 2020

		CSEC		CSEC		Totals	
		#1		#2			
Administrative Expenditures				<u></u>			
Salaries & Paid Time Off	\$	33,762	\$	16,879	\$	50,641	
Indirect Costs		72,510		36,254		108,764	
Health, Retirement, & Other Benefits		9,418		4,708		14,126	
Rental Space		6,145		3,365		9,510	
Utilities		291		145		436	
Training		670		-		670	
Accounting & Payroll Services		21,686		10,303		31,989	
Auditing Services Dues & Subscriptions		6,000 636		75		6,000 711	
Maintenance & Repairs		2,680		15		2,680	
· · · · · · · · · · · · · · · · · · ·				-			
Office Supplies/Equipment/Furniture/Software Travel		3,465 1,340		214		3,465 1,554	
Telephone		650		50		700	
Postage & Freight		30		30		30	
•		25		-			
Reproduction Costs & Mailout Services				-		25	
Insurance		300		-		300	
Total Administrative Expenditures		159,608	\$	71,993	\$	231,601	
Operating Expenditures							
Salaries & Paid Time Off	\$	191,077	\$	95,539	\$	286,616	
Health, Retirement, & Other Benefits		75,516		37,758		113,274	
Rental Space		8,912		4,390		13,302	
Utilities		2,177		1,072		3,249	
Training		3,350		1,650		5,000	
Dues & Subscriptions		2,680		1,320		4,000	
Maintenance & Repairs		2,512		1,237		3,749	
Office Supplies/Equipment/Furniture/Software		26,800		13,200		40,000	
Travel		12,060		5,940		18,000	
Telephone		7,013		3,454		10,467	
Postage & Freight		357		176		533	
Reproduction Costs		307		148		455	
Contractual Services		8,822		4,345		13,167	
Insurance		4,664		2,298		6,962	
MRCS-Telephone Costs		163,434		80,202		243,636	
Regional Costs -ESInet, database maintenance, Pub Ed		443,439		218,411		661,850	
Database Costs		37,572		18,505		56,077	
Maintenance- Equipment		27,252		13,423		40,675	
PSAP Supplies		13,400		6,600		20,000	
PSAP Training		1,340		660		2,000	
Wireless Telephone Costs		20,560		10,127		30,687	
PSAP Room Prep		8,375		4,125		12,500	
Ancillary Equipment maintenance		27,982		13,782		41,764	
MIS/Data Analytics		33,210		16,358		49,568	
Total Operating Expenditures	\$		\$	554,720	\$	1,677,531	
Total Expenditures	\$	1,282,419	\$	626,713	\$	1,909,132	
Revenue	-		_	/A	_		
9-1-1 Service Fees	\$	1,280,067	\$	625,537	\$	1,905,604	
Interest Earned		2,352		1,176		3,528	
Total Revenue	13	1,282,419		626,713		1,909,132	

Coastal Bend Council of Governments Schedule of Indirect Cost Allocation Plan & Indirect Cost Rate For Calendar Year Ending December 31, 2020

Indirect Costs:						
Salaries			\$ 288,799			
Paid Time Off R	ate @ 20.24%		58,453			
Fringe Benefits			123,574			
Total Personnel	Costs			_	\$	470,826
Auto Expenditure	s					1,543
Office Supplies/Fu	ırniture/Software					6,694
Rental Space						19,015
Utilities						13,512
Reproduction Cos	its					2,163
Printing & Public	ations					1,549
Insurance						5,124
Maintenance & R	epairs					7,912
Telephone						6,273
Postage & Freight						7,773
Dues & Subscripti	ions					10,653
Conferences & Mo	eetings					1,415
Training	_					5,141
Contract Services						3,039
Auditing Services						867
Depreciation						2,862
Subtotal of I	ndirect Costs					566,361
Less Indirect Cost	Contribution					(1,589)
Less personnel cos	sts charged to CSCAP (Note 1)					(116,784)
Less operating exp	penditures charged to CSCAP (Note 2)					(17,970)
Net	Indirect Costs			(A)	<u> </u>	
				()	Ě	
Base for Allocat	tion of Indirect Costs:					
Direct Salaries fo	or Full-time employees				\$	924,842
	ate for Full-time employees \$924,842 @	20.24%			•	187,188
	or Part-time employees	,				221,190
	Direct Personnel Costs			(B)	\$ 1	,333,220
1000	Direct i ci sonnei Costs			(D)	<u> </u>	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Indirect Cost Fi	ixed Rate With A Carryforward	•				
(A)	Net Indirect Costs	\$ 430,018				
、 -7				=		32.25%
(B)	Total Direct Personnel Costs	\$ 1,333,220				

Note (1): Personnel costs associated with processing payroll, accounts payable, accounts receivable billing, and management advisory services for the grant programs are part of the Coastal Bend Council of Governments' Cost Allocation Plan (CSCAP). These costs will be allocated to the grant programs in the CSCAP.

Note (2): Rent, utilities, telephone, and supplies associated with the services provided in the Coastal Bend Council of Governments' Central Service Cost Allocation Plan (CSCAP) will be allocated to the grant programs in this plan.

Coastal Bend Council of Governments Comparison of Indirect Cost Allocation Plans & Indirect Cost Rates For Calendar Years Ending December 31, 2020, 2019, & Ended 2018

Indirect Costs	rect Costs Budget Approve 2020 2019		pproved 2019	Estimated 2019 (Note 1)			Actual 2018	
Indirect Salaries	\$	288,799	\$	278,114	\$	278,061	\$	266,495
Paid Time Off & Fringe Benefits	3	•	3	171,192	Э	174,706	3	266,495 157,784
•	_	182,027			_	•	_	
Total Personnel Costs	\$	470,826	\$	449,306	\$	452,767	\$	424,279
Auto Expenditures		1,543		1,562		1,053		1,024
Office Supplies/Equip./Furniture/Software		6,694		6,401		6,400		4,097
Rental Space		19,015		12,721		36,123		14,883
Utilities		13,512		13,512		13,394		13,083
Reproduction Costs		2,163		2,018		4,064		2,197
Printing and Publications		1,549		1,549		1,549		2,240
Insurance		5,124		3,950		4,439		3,918
Maintenance & Repairs		7,912		7,912		7,912		4,663
Telephone		6,273		6,000		6,272		5,918
Postage and Freight		7,773		8,712		7,773		7,221
Dues & Subscriptions		10,653		10,555		10,653		10,545
Conferences & Meetings		1,415		1,752		1,415		782
Training		5,141		4,508		4,891		4,699
Contract Services		3,039		3,743		1,608		1,261
Auditing Services		867		867		867		867
Depreciation		2,862		2,862		2,862		2,862
Under Recovery of Indirect Costs in Prior Year		-		45,519		32,693		41,575
Under(Over) Applied Paid Time Off		-		-		(24,906)		20,633
Subtotal Indirect Costs	\$	566,361	\$	583,449	\$	571,829	\$	566,747
Less, Indirect Cost Contributions		1,589		700		1,589		1,638
Less personnel costs charged to CSCAP		116,784		120,915		120,915		104,146
Less operating expenditures charged to CSAP		17,970		15,034		15,034		12,202
Net Indirect Costs (A)	\$	430,018	\$	446,800	\$	434,291	\$	448,761
Direct Salaries	\$	1,146,032	\$	1,129,529	\$	1,094,822	\$	1,062,137
Paid Time Off		187,188		176,073		174,470		156,394
Total Direct Personnel Costs (B)	\$	1,333,220	\$	1,305,602	\$	1,269,292	\$	1,218,531
Indirect Cost Fixed Rates (A)/(B)		32.25%		34.22%		34.22%		36.83%

Notes:

¹ The Estimated 2019 amounts represent 8 months actual indirect costs and 4 months estimated indirect costs.

Coastal Bend Council of Governments Central Service Cost Allocation Plan (CSCAP) For Calendar Year Ending December 31, 2020

Central Services

	Pay		Pay	ounts able	Advis	•	Rec	ounts eivable	Opera expend allocat	tment's ting diures		ocated
	Fro	cessing	Pro	cessing	Servi	ces	Bill	ing	Centra	al Services	Cos	sts
		(1)	(1)			(1)		(1)		(2)	(3)	
Department												
9-1-1 Program	\$	7,387	\$	20,289	\$	-	\$	-	\$	4,313	\$	31,989
Area Agency on Aging		16,005		24,306		1,918		24,032		9,344		75,605
Homeland Security		2,709		2,287		958		1,917		2,013		9,884
Solid Waste/Water Quality		1,231		2,140		958		1,278		718		6,325
EDA		2,462		1,613		958		1,773		1,438		8,244
Criminal Justice		985		734		-		844		144		2,707
Total	\$	30,779	_\$_	51,369	\$	4,792	<u>\$</u>	29,844	\$	17,970	\$ 1	134,754

Notes:

(1) Bases for allocating Central Service Costs

Services Bases for Allocation
Payroll Processing Number of employees

Accounts Payable Processing Number of accounts payable invoices processed

Management Advisory Services Direct hours
Accounts Receivable Billing Direct hours

- (2) Finance Department's operating expenditures such rent, utilities, telephone and supplies related to the central services were allocated based on the number of employees.
- (3) Total allocated costs by department is reported in the General Fund's and Special Revenue Fund's Schedule of Expenditures & Revenues. If the billable rate for processing accounts payable is less than or greater than the actual rate, a refund or a charge will be issued/applied respectively to the individual grant programs.

Coastal Bend Council of Governments Schedule of Paid Time Off & Rate for Employees Entitled to Paid Time Off For Calendar Year Ending December 31, 2020

Full-Time Employees' Paid Time Off

Paid Time Off

Vacation Leave Sick Leave Holidays Total Released Time	\$ 117,406 72,444 55,736	(A)	\$ 245,586
Base for Allocation of Employee Paid Time Off Gross Salaries Less Paid Time Off Total Chargeable Salaries Employee Released Time Rate	\$ 1,459,231 (245,586)	(B)	\$ 1,213,645
(A) Total Employee Release Time(B) Total Chargeable Salaries	\$ 245,586 ================================		20.24%

Coastal Bend Council of Governments Schedule of Membership Dues For Calendar Ending December 31, 2020

	County**	City*	Totals		
Aransas County (23,158) Rockport (8,766) Fulton (1,358)	\$ 2,316	\$ 877 136	\$ 2,316 877 136		
Bee County (31,861) Beeville (12,863)	3,186	1,286	3,186 1,286		
Brooks County (7,223) Falfurrias (4,981)	722	498	722 498		
Duval County (11,782) Freer (2,818) San Diego (4,488)	1,250	282 449	1,250 282 449		
Jim Wells County (40,838) Alice (19,104) Orange Grove (1,318) Premont (2,653)	4,084	1,910 132 265	4,084 1,910 132 265		
Kenedy County (416)	313		313		
Kleberg County (32,061) Kingsville (26,213)	3,206	2,621	3,206 2,621		
Live Oak County (11,531) George West (2,445) Three Rivers (1,878)	1,250	246 188	1,250 246 188		
Nueces County (340,223) Agua Dulce (812) Bishop (3,134) Corpus Christi (305,215) Driscoll (739) Port Aransas (3,480) Robstown (11,487)	34,022	81 313 30,522 74 348 1,149	34,022 81 313 30,522 74 348 1,149		

Coastal Bend Council of Governments Schedule of Membership Dues For Calendar Ending December 31, 2020

	County**	City*	Totals			
Refugio County (7,383) Bayside (325)	\$ 625	\$ 33	\$ 625 33			
Refugio (2,890) Woodsboro (1,512)		289 152	289 152			
San Patricio County (64,804)	6,480		6,480			
Aransas Pass (8,204)		820	820			
Gregory (1,907)		191	191			
Ingleside (9,387)		939	939			
Ingleside on the Bay (615)		62	62			
Mathis (4,942)		494	494			
Odem (2,389)		239	239			
Portland (15,099)		1,510	1,510			
Sinton (5,665)		567	567			
Taft (3,048)		305	305_			
Total County & City Dues	\$ 57,454	\$ 46,978	\$ 104,432			
Associate Members***						
Nueces County Drainage District #2			125			
Nueces County Water Control & Improvement Dis	trict #3		125			
San Patricio Municipal Water District			125			
Port of Corpus Christi Authority			125			
South Texas Water Authority			125			
Corpus Christi Metropolitan Planning Organization	on .		125_			
Total Associate Members Dues			\$ 750			
Total Membership Dues			\$ 105,182			

^{*} Dues Structure Based on \$.10 Per Capita

\$313 -2,500 population

\$625 -2,501-10,000 population

\$1,250 -10,001 population

*** Associate Membership Dues \$125

**** Based on latest census data (2010)

^{**} Minimum for Counties(based on the larger of either per capita rate or minimum):

Coastal Bend Council of Governments Schedule of Operating & Pass-through Revenues & Expenditures & Changes in Fund Balances For Calendar Years Ending December 31, 2020, 2019, & Ended 2018

	Actual 2018			Approved 2019	1	Estimated 2019	Budgeted 2020	
Beginning Fund Balances General Fund	s	604,459	\$	630,802	\$	646,221	s	733,664
Operating Revenues								
Dues	\$	104,834	s	105,182	\$	105,182	s	105,182
Interest Income-CBCOG		10,470		9,339		16,396		12,000
Interest Income-9-1-1 Program		4,815		4,848		4,210		3,528
Other Income- CBCOG		17,684		-		8,877		6,251
State Funds- 9-1-1 Program		1,944,498		1,777,796		2,400,116		1,905,604
State Administered Funds		1,793,467		1,961,911		1,844,322		1,854,779
Direct Federal Funds		90,000		162,086		164,875		165,588
Local Funds		32,456		26,210		7,468		25,652
Indirect cost recovery	_	41,575		45,519		32,693		
Total Operating Revenues	<u>\$</u>	4,039,799	\$	4,092,891	\$	4,584,139	<u>\$</u>	4,078,584
Pass-through Revenues								
Local Funds	S	12,787	\$	600	\$	22,014	\$	10,550
State Administered Funds		2,270,369		2,059,225		2,213,826		2,083,086
Total Pass-through Revenues	\$	2,283,156	\$	2,059,825	\$	2,235,840	\$	2,093,636
Total Combined Revenues	<u>s</u>	6,322,955	\$	6,152,716	s	6,819,979	s	6,172,220
Total Combined Funds Available	_\$_	6,927,414	\$	6,783,518	<u>\$</u>	7,466,200	\$	6,905,884

Coastal Bend Council of Governments Schedule of Operating & Pass-through Revenues & Expenditures & Changes in Fund Balances For Calendar Years Ending December 31, 2020, 2019, & Ended 2018

	Actual 2018		•	Approved 2019		Estimated 2019		Budgeted 2020
Operating Expenditures								
Personnel Costs	\$	2,054,186	\$	2,211,790	\$		s	2,264,096
Indirect Costs (Excluding Personnel Costs, Central Service Operating Costs, & depreciation)		127,404		116,247		101,166		74,703
Central Service Costs (Excluding Personnel Costs)		12,202		15,034		15,034		17,970
Other Direct Expenditures (Excluding Central Service Personnel & Operating Costs)		359,779		375,570		396,108		332,127
Other Direct Expenditures 9-1-1 Program (Excluding Central Service Personnel & Operating Costs)		1,193,969		1,321,672		1,476,103		1,303,722
Equipment-9-1-1 Program		250,122		-		393,242		-
Expenditures paid with CBCOG funds		-		225		223		225
Executive Board Expenditures		375		500		400		500
Total Operating Expenditures	\$	3,998,037	<u>\$</u>	4,041,038	\$	4,496,696	<u>s</u>	3,993,343
Pass-through Expenditures								
Services by Other Agencies	\$	2,248,313	\$	2,059,825	S	2,220,391	s	2,075,286
Program Expenditures		34,843				15,449		18,350
Total Pass-through Expenditures	\$	2,283,156	\$	2,059,825	\$	2,235,840	\$	2,093,636
Total Combined Expenditures	s	6,281,193	s	6,100,863	s	6,732,536	s	6,086,979
•		-,,		-,,		-,,		2,000,7.7
Ending Fund Balances- General Fund	\$	646,221	•	682,655	•	733,664	•	818,905
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Established in 1966